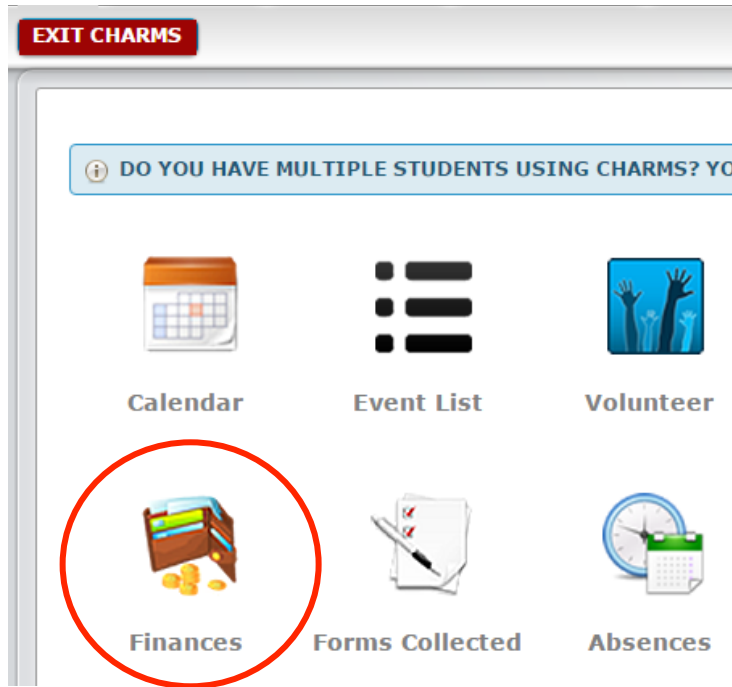
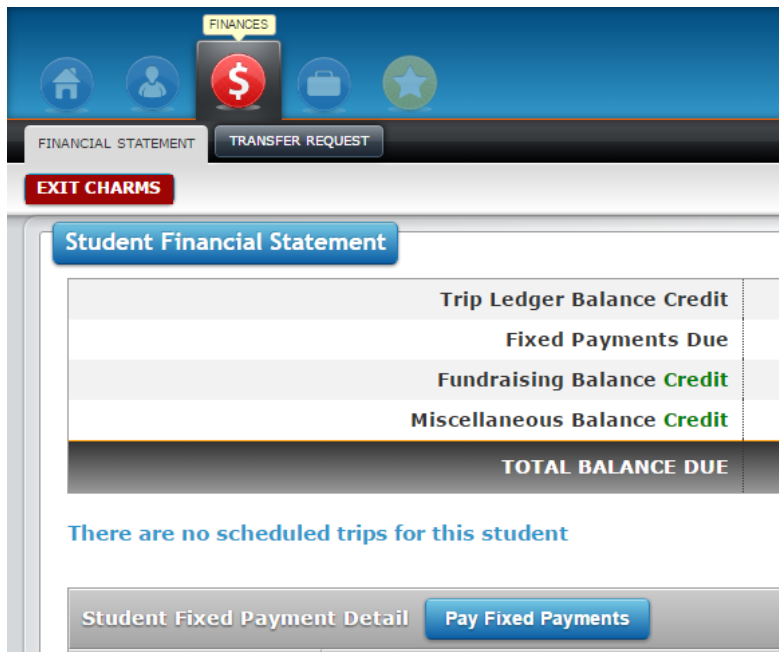


**To submit payment to your account in Charms with a Credit Card or Paypal:**

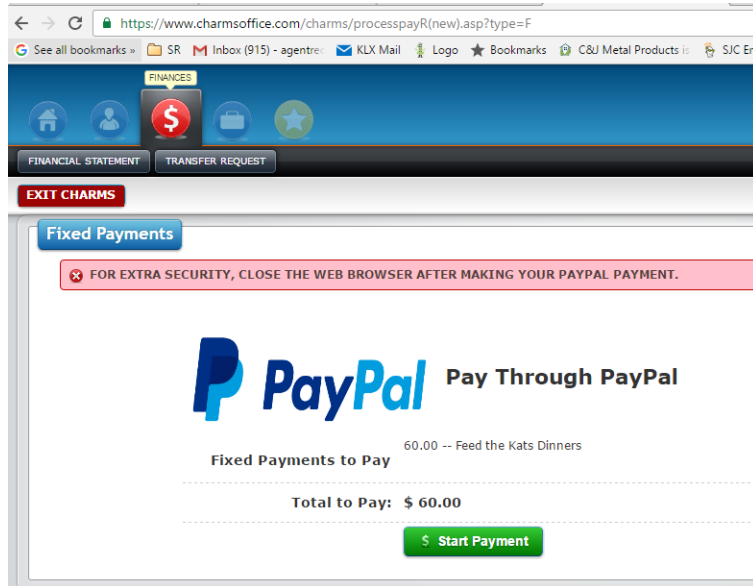
1. Login and click on the "Finances" tab



2. This brings you to the "Student Financial Statement" Click "Pay Fixed Payments"

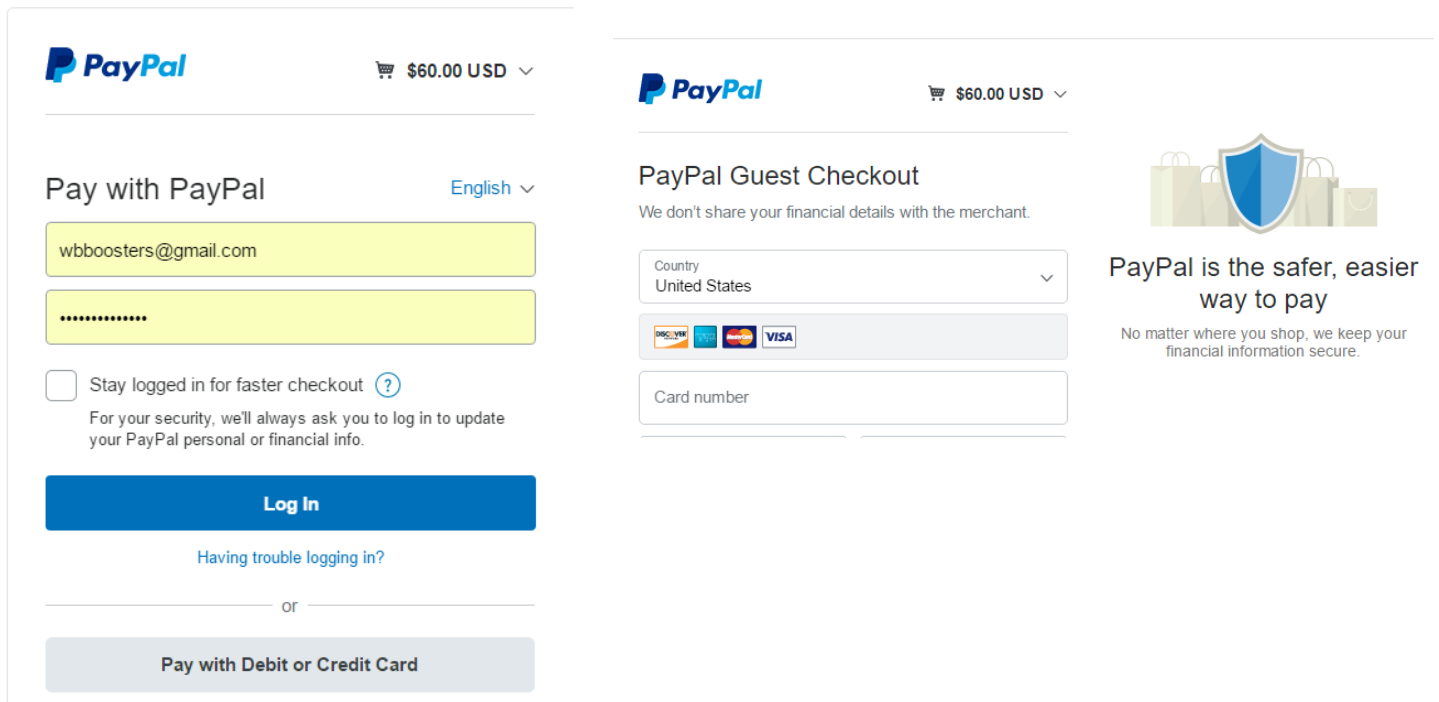


3. Click on the “start payment” button

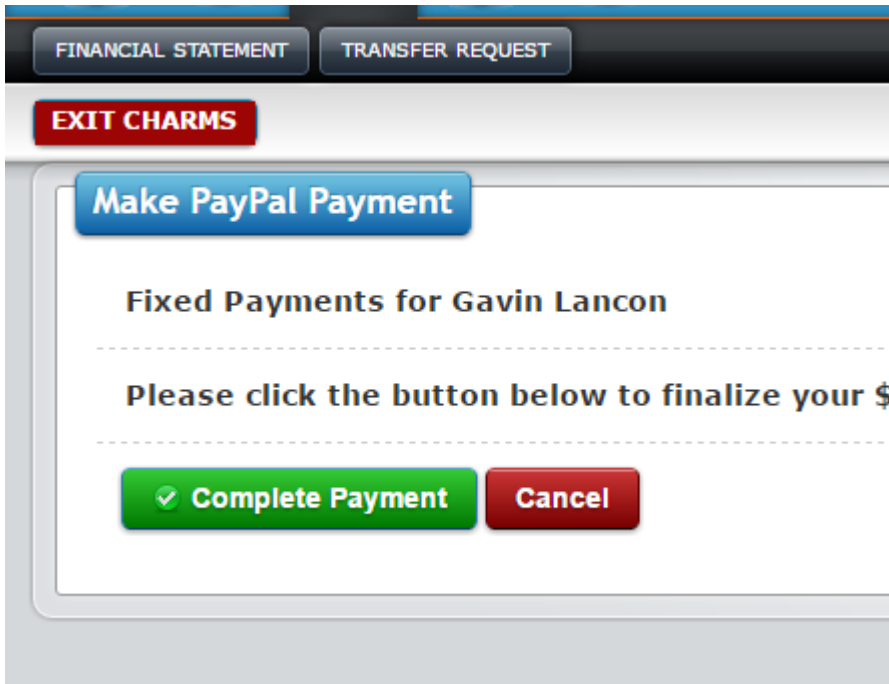


4. Either pay by PayPal or click below “Pay with Credit or Debit Card” button

*\*\*Note: You do not have to have a PayPal account to use PayPal. There is an option at the bottom to use it as a guest.*



5. Click on the "Complete Payment" button



6. You have completed your payment! Print or save your emailed receipt.